



CALMARLAND

PROCEDURE & REQUIREMENTS FOR APPLICATION OF CONSTRUCTION CLEARANCE

Step 1: PRE-EVALUATION OF BUILDING PLANS

Please submit 6 sets of building plans & photocopy of TCT
Payment of Filing fee - P1,000.00

Step 2: CONSTRUCTION CLEARANCE APPLICATION

(Approval: 2 - 3 working days)

Please submit photocopy of the following:

- a. Title / Deed of Absolute Sale / Certificate of Full Payment / Notice of Loan approval (whichever is applicable)
- b. Building permit, Sanitary/Plumbing permit & Electrical permit
- c. Bill of materials
- d. 1 set of approved Building plans (original or white print)
- e. List of workers & 1x1 picture (P 30.00 per ID)
(complete name & address)

If applied by the principal buyer: photocopy of 2 valid IDs

If applied by a representative: SPA / Authorization letter &
photocopy of 2 valid IDs (principal & representative)

FOR CG, CH, CM, LM & NCE Accounts: Clearance from HOA

Step 3: PAYMENT OF FEES

- a. Construction Bond P 10,000.00 (refundable)
- b. Tarpaulin P 500.00 & road maintenance fee P 2,000.00
- c. Relocation fee P 4,000.00 (if 2nd owner)
- d. Updating of village management dues

Step 4: RELOCATION (2 - 3 working days after payment of fees)

DISCLAIMER: Fees are subject to change without prior notice

For customer service:

customercare@calmarland.com

Makati: (02) 836-2539 | Batangas: (043) 404 – 8319

Laguna: (049) 536-7609 | Quezon: (042) 373-3001