



CALMARLAND

Bank Checklist of Requirements

OVERSEAS FILIPINO WORKER (OFW)

1. Completely filled-up and signed APPLICATION FORM
2. Unexpired Contract of Employment
3. Crew Contract & Exit Pass validated by
POEA for (for seaman)
4. Certificate of Employment (COE) indicating salary, position & length of stay
5. Latest Pay Slips (3 months)
6. Two (2) Valid Gov't issued ID's (Back to back) w/ 3 Specimen Signature
(Borrower & Spouse, Co-Borrower & Spouse and Atty-in-fact)
7. Unexpired Passport
(Borrower & Spouse, Co-Borrower & Spouse)
8. NSO Birth Certificate
(Borrower & Spouse, Co-Borrower & Spouse)
9. CENOMAR (if single)
(Borrower & Co-Borrower)
10. NSO Marriage Contract (if applicable)
(Borrower & Co-Borrower)
11. Bank Statements for the past 6 months (if applicable)
12. Proof of monthly remittances (3 months)
13. Notarized or authenticated
Special Power of Attorney (Calmar Format)
Special Power of Attorney (Bank Format)
Note: (For Special Power of Attorney)
*Notarized prior to date of departure w/ copy of departure stamp of
departure and arrival
14. Latest Proof of Billing
15. Tax Identification Number (TIN)
(Borrower & Spouse, Co-Borrower & Spouse)
16. 1 x 1 Picture (Borrower & Spouse, Co-Borrower & Spouse)

For customer service:

customercare@calmarland.com

Makati: (02) 836-2539 | Batangas: (043) 404 – 8319

Laguna: (049) 536-7609 | Quezon: (042) 373-3001